



# MINUTES

## UPPER TRINITY CONSERVATION TRUST MEETING OF THE BOARD OF TRUSTEES

SEPTEMBER 13, 2018

### REGULAR SESSION BOARD MEETING:

1. Call to Order.

The Board of Trustees of the Upper Trinity Conservation Trust convened with President Trent Lewis presiding at 8:40 AM on Thursday, September 13, 2018, in the Board Room of Upper Trinity Regional Water District at 900 N. Kealy, Lewisville, Texas.

2. Roll Call and Certification of Quorum.

The attendance of the Trustees was taken. A quorum was present for the meeting.

**Trustees in Attendance:**

Trent Lewis, Place 7, President  
Leslie Maynard, Place 3  
Ken Dickson, Place 8

Thomas Muir, Place 6, Vice President  
Doug Franklin, Place 4

**Trustees Absent:**

Shirley Haisler, Place 1  
Lyle Dresher, Place 9

Robert Harpool, Place 5

**Vacant:**

Place 2

**Staff & Advisors of Upper Trinity Regional Water District in Attendance:**

Larry N. Patterson, Executive Director  
Thomas E. Taylor  
Jason Pierce, Manager / Customer Contracts & Support Services

Blake Alldredge, Water Resources Specialist  
Brenda Scott, Assistant Secretary

3. Pledge of Allegiance and Invocation.

Pledge: All

Invocation: Trent Lewis

4. Oath of Office

President Trent Lewis administered the Oath of Office to Doug Franklin, Place 4, who was reappointed for a three-year term ending May 31, 2021.

5. Adopt minutes of June 14, 2018 Trust Board Meeting.

Minutes were reviewed with no changes. **Vice President Muir made a motion to approve the minutes of June 14, 2018 as presented. Seconded by Leslie Maynard.** The votes were all Yes, 0 No. Motion carried.

6. Receive Report from Staff concerning on-going activities of the Trust.

Jason Pierce updated the Board on the following:

- Lake Cities Sun reports the City of Corinth has been awarded a 3-STAR Community Rating for its leadership in sustainability. Corinth is the 74<sup>th</sup> city in the nation to receive this recognition from STAR Communities for its participation in the STAR Community Rating System, which evaluates the livability and sustainability of U.S. Communities.
- The Texas Water Development Board (TWDB) has announced its intention to make funds available from the Clean Water State Revolving Fund (CWSRF) to land trusts and other private entities. Funds can be used to help reduce non-point sources of pollution, including the “acquisition of conservation easements...that will result in a substantial public water quality benefit.” Staff will review the potential for CWSRF funds to be utilized by the Trust to acquire conservation easements.

7. Consider electing a Secretary/Treasurer to fill the vacant Officer position.

Dr. Janet Aune served many years as the Trust’s Secretary/Treasurer. Her resignation left the Officer’s position vacant. After discussion, Vice President Muir nominated Leslie Maynard for the Secretary/Treasurer position to fill the unexpired term, ending May 31, 2019. No further nominations.

**Thomas Muir made a motion to elect Leslie Maynard to the position of Secretary/Treasurer to the Conservation Trust Board. Seconded by Dr. Ken Dickson.** The votes were all Yes, 0 No. Motion carried.

8. Discuss potential candidates for the vacant Place 2 on the Trust Board.

At the last Trust meeting, Mr. Tim Beaty, a landowner in north Denton County and local builder, was discussed as a potential candidate for the vacant position on the Trust Board. Vice President Muir informed the Board he talked with Mr. Beaty and that Mr. Beaty indicated that he would consider serving. Other potential nominees were suggested, including Dr. Samuel Atkinson and Denton County Judge Mary Horn. Vice President Muir suggested that Mr. Beaty and others be invited to the next Trust meeting.

9. Financial Matters.

- A. Consider approval of an invoice from Upper Trinity Regional Water District for reimbursement of prior costs incurred by the Trust, and authorize payment thereof.

**Leslie Maynard made a motion to approve payment of Invoice No. W1807UTCT in the amount of \$5,843.08 for expenditures in the 3rd Quarter of FY2018 (April 2018 to June 2018) as presented. Seconded by Doug Franklin. The votes were all Yes, 0 No. Motion carried.**

- B. Review year-to-date Trust expenses; discuss proposed FY 2019 budget, and take appropriate action.

The fiscal year runs from October 2018 to September 2019. The Financial Statement contains 2018 estimates and the proposed preliminary budget for 2019. The primary expenses for the current fiscal year have been for staff time and implementation of the Greenbelt Plan. The expenses put together for next fiscal year are the same as this year. Staff recommends approval of the proposed budget for FY 2019.

**Vice President Muir made a motion to approve the Preliminary Budget (2019 column) as presented. Seconded by Dr. Ken Dickson. The votes were all Yes, 0 No. Motion carried.**

10. Comprehensive Greenbelt Master Plan for Denton County.

A. Staff Update

Since the last meeting, the City of Justin and the Town of Double Oak have adopted the Plan. A presentation was made to the City of Sanger. Meetings are scheduled next week with the Town of Flower Mound and the City of Corinth. If any Trustee would like to attend one of these meetings, please contact Staff. The following cities and towns have adopted the Plan.

Justin	Aubrey
Double Oak	Hickory Creek
Pilot Point	Lake Cities MUA

When a city or utility adopts the Plan, one of the next steps is nominating someone to serve on the Coordinating Committee. This information is then forwarded to Denton County for appointment. The City of Justin and Town of Hickory Creek have nominated a representative, and several others are considering a nominee.

Staff asked Dr. Dickson about a future presentation to the Greenbelt Alliance. Dr. Dickson feels like they would consider it. Staff will coordinate with Dr. Dickson.

Staff is currently working on a model ordinance for greenbelt preservation.

11. Discuss progress concerning activities and goals in Trust's Annual Work Program Guidelines.

A. Discuss Symposium to be held September 21 at the Bentley Station in Lake Dallas.

Staff discussed the Agenda, included in the Board Packet, for the upcoming Symposium. Dr. Mace, formerly with the Texas Water Development Board, will be keynoting, and Anthony Kendrick, with Construction EcoServices, will be speaking on implementing low impact development practices from an economic standpoint. After lunch, Deborah Viera, with the City of Denton, will be speaking on municipal planning strategies to encourage greenbelt preservation. There are two sponsors, Alan Plummer and Freese and Nichols. The cost to attend is \$15.00.

Three education credits from the Texas Flood Plain Management Association and three credits from the American Planning Association are available to the participants.

B. Partners Breakfast.

The Partners Breakfast is typically held in November, every other year. This year, the District has several functions occurring in November, but, after group discussion, the decision was made to hold the Breakfast on November 14<sup>th</sup>, at the Upper Trinity Regional Water District Headquarters.

12. Review agenda items, activities and announcements for future Board meetings.

Larry Patterson, UTRWD Executive Director, gave an update on Lake Ralph Hall.

President Lewis asked if a landowner/family heritage video could be included in the draft 2019 Work Program Guidelines. This video would memorialize the families that lived in the Lake Ralph Hall footprint, and be a way for the Trust to reach out to families still living in the area to garner interest in conservation easements as a way to preserve history and heritage.

13. Confirm date, time and location of next meeting.


The next Trust Board Meeting is tentatively scheduled to meet on November 14, 2018, following the Watershed Partners Breakfast.

14. Visitor Comments.

None.

15. Adjournment.

**There being no further business, President Lewis made a motion to adjourn the meeting at 9:45 A.M. Seconded by Vice President Muir. The votes were all Yes, 0 No. Motion carried.**

Recorded By:   
Brenda Scott, Executive Secretary  
Upper Trinity Conservation Trust

Certified By:   
Leslie Maynard, Secretary/Treasurer  
Upper Trinity Conservation Trust