



MINUTES

UPPER TRINITY CONSERVATION TRUST MEETING OF THE BOARD OF TRUSTEES

JUNE 13, 2019

REGULAR SESSION BOARD MEETING:

1. Call to Order.

The Board of Trustees of the Upper Trinity Conservation Trust convened with Vice President Thomas Muir presiding at 8:37 AM on Thursday, June 13, 2019, in the Training Room at 802 N. Kealy, Lewisville, Texas.

2. Roll Call and Certification of Quorum.

The attendance of the Trustees was taken. A quorum was present for the meeting.

Trustees in Attendance:

Doug Franklin, Place 4 – By Phone
Robert Harpool, Place 5

Thomas Muir, Place 6, Vice President
Leslie Maynard, Place 3, Secretary
Lyle Dresher, Place 9

Trustees Absent:

Shirley Haisler, Place 1
Trent Lewis, Place 7, President

Vacant:

Place 2
Place 8

Staff & Advisors of Upper Trinity Regional Water District in Attendance:

Larry N. Patterson
Thomas E. Taylor
Jason Pierce

Blake Alldredge
Brenda Scott
Rae Langston

Others in Attendance:

Bob Hart, City Manager/City of Corinth
Cody Collier, Director of Public Works/City of Corinth
George Marshall, Engineer/City of Corinth
Brett Cast, Engineer/City of Corinth

3. Pledge of Allegiance and Invocation.

Pledge: All

Invocation: Leslie Maynard

4. Adopt minutes of February 14, 2019 Trust Board Meeting.

Minutes were reviewed with no changes. **Leslie Maynard made a motion to approve the minutes of February 14, 2019 as presented. Seconded by Lyle Dresher.** The votes were all yes. Motion Carried.

5. Discuss potential role of the Trust in assisting the City of Corinth in applying for the Urban Outdoor Recreation grant with Texas Parks and Wildlife Department, and take appropriate action.

Jason Pierce introduced Bob Hart, City Manager for the City of Corinth, to discuss an opportunity for the Board to partner with City of Corinth, a sustaining member in our Watershed Partners Program, to acquire some Park Land until the city can apply for a State Grant.

Mr. Hart said that the Federal Emergency Management Agency (FEMA) has remapped the floodplain around Lynchburg Creek in Corinth, that has impacted about 100 homes/properties that went into that floodplain that were not previously included.

In addition, Corinth is updating its Comprehensive Land Use Plan, which includes the creation of a Parks & Trails Master Plan. The Texas Parks & Wildlife Department has a grant program that cities can apply for funding to make park improvements. As part of that grant application, Corinth can accept land donations to help meet the required match for Corinth's portion of the grant. Corinth has identified three properties within the floodplain where the owners are willing to donate property to the City for future parks and trails projects. Corinth would like to partner with the Trust so that the land could be donated to the Trust and held until the City can obtain a TPWD grant for a new park/trail system. Corinth would pay for the transfers and maintain it, so there would be no out of pocket cost while the Trust is holding that property.

Thomas Muir made a motion to direct Staff to move forward in discussions, no direct action to be taken, bring back a plan of action that we could act upon. Seconded by Lyle Dresher. The votes were all yes. 0 no. Motion carried.

6. Receive Report from Staff concerning on-going activities of the Trust.

Jason Pierce updated the Board that the easement of Stewart Creek with the City of Frisco is on hold while we are waiting for the City's consultant to finalize the easement document with the Corps of Engineers.

Jason Pierce also commended Brenda Scott for her loyal service and hard work over the years as the Board's assistant secretary. Rae Langston was also introduced.

7. Consider appointment of Trustees for Places 7 and 8 on the Board of Trustees.

For Place 2, Staff will reach out to Lissa Shephard. Place 2 is a direct appointment of the UTRWD Board. She is a Floodplain Manager with Dallas County and a strong advocate for watershed protection. Mr. Thomas E. Taylor was considered to fill Place 8 on the Board. He would serve the remaining year of the current term.

Thomas Muir made a motion to appoint Mr. Taylor to fill Place 8 and to reappoint Mr. Trent Lewis to Place 7. Seconded by Lyle Dresher. The votes were all yes. 0 no. Motion carried.

8. Conduct Oath of Office.

Thomas Muir presented the Oath of Office for Mr. Taylor. The Oaths of Office for Leslie Maynard and Trent Lewis will be done at the next meeting.

9. Conduct Election of Officers for the term ending May 31, 2021.

No action taken at this time as Trent Lewis was absent. The Board agreed to elect at the next Board meeting.

10. Consider approval of invoice No. W1906UTCT from Upper Trinity Regional Water District for reimbursement of prior costs incurred by Trust, and authorize payment thereof.

Leslie Maynard made a motion to approve payment of Inv No. W1906UTCT in the amount of \$ 4,633.55 for expenditures in the 2nd Quarter of FY 2019 (Jan 2019 to Mar 2019). Seconded by Lyle Dresher. The votes were all yes. 0 no. Motion Carried.

11. Consider proposed amendment to the Bylaws of the Upper Trinity Conservation Trust to

change the Trust's address and Principal Office location (Section 1.1).

In an effort to establish itself more as a separate organization, it is best to amend the Bylaws to reflect the change of physical address to the 802 N. Kealy Dr, Lewisville, TX 75057, and change the mailing address to a new PO Box. **Thomas Muir made a motion to approve proposed amendment to the Bylaws to change the address of the principal office to 802 N Kealy and the mailing address to PO Box 361 in Lewisville, TX. Seconded by Leslie Maynard.** The votes were all yes. 0 no. Motion carried.

12. Discuss the Land Trust Alliance's Land Trust Standards and Practices, a set of ethical and technical guidelines for the responsible operation of a land trust - - for potential future adoption. (NO ACTION)

Jason Pierce introduced the Land Trust Standards and Practices and asked the Trustees to review the same. The Standards and Practices are a comprehensive set of policies that the Trust would follow in conducting its business. Staff asked the Board to review each of the Standards and Practices in anticipation of adoption at the next meeting.

The sample resolution adopting the Standards and Practices are on Page 3. Thomas Muir recommends that Staff make sure the Trust is able to follow these Standards and Practices. Discussion only, no action taken.

13. Update regarding Denton County Greenbelt Plan.

The City of Sanger has adopted the Greenbelt Plan. Blake Alldredge made a presentation to Sanger's City Council and the support from the Council was unanimous.

Lyle Drescher gave an update that he has informed the developers of the Hunter Ranch Development and the Cole Ranch Development about the Trust and how there could be an avenue to partner up to protect waterways and watersheds.

Leslie Maynard asked about targeted advertising to developers. Generally, UTRWD does limited advertising - - takes more of a support role for its Customers and Members, along with educational events.

14. Discuss progress concerning activities and goals in Trust's Annual Work Program Guidelines.

Blake Alldredge will be attending the "Maintaining Healthy Cows & Calves" workshop at the AgriLife office in Denton tonight (June 13). The Trust is a sponsor and will be doing a brief educational presentation on conservation easements.

15. Review agenda items, activities and announcements for future Board meetings.

- Election of Officers

- Any updates from City of Corinth regarding today's proposal
- Adoptions of the Standards & Practices
- Reminder that the Member's Breakfast is July 17th at 8:30am and the Trust is invited. It's a special event as the District celebrates its 30th birthday.
- Thomas Muir mentioned we should look into if participation by phone needs to be in the Bylaws.

16. Confirm date, time and location of next meeting.

We will tentatively meet August 8, 2019 at 8:30 am at 802 N. Kealy.

17. Visitor Comments.

None at this time.

18. Adjournment.

There being no further business, Thomas Muir motioned to adjourn the meeting at 10:00 A.M. Seconded by Leslie Maynard. The votes were all Yes, 0 No. Motion carried.

Recorded By: 
Rae Langston, Executive Secretary
Upper Trinity Conservation Trust

Certified By: 
Leslie Maynard, Secretary/Treasurer
Upper Trinity Conservation Trust