



# MINUTES

## UPPER TRINITY CONSERVATION TRUST MEETING OF THE BOARD OF TRUSTEES

FEBRUARY 9, 2017

### REGULAR SESSION BOARD MEETING:

1. Call to Order.

The Board of Trustees of the Upper Trinity Conservation Trust convened with President Trent Lewis presiding at 8:35 AM on Thursday, February 9, 2017, in the Board Room of Upper Trinity Regional Water District at 900 N. Kealy, Lewisville, Texas.

2. Roll Call and Certification of Quorum.

The attendance of the Trustees was taken. A quorum was present for the meeting.

**Trustees in Attendance:**

Trent Lewis, Place 7, President  
Janet Aune, Place 2, Secretary/Treasurer  
Leslie Maynard, Place 3  
Robert Harpool, Place 5  
Lyle Drescher, Place 9

Thomas Muir, Place 6, Vice President  
Shirley Haisler, Place 1  
Doug Franklin, Place 4  
Ken Dickson, Place 8

**Trustees Absent:**

None

**Staff & Advisors of Upper Trinity Regional Water District in Attendance:**

Thomas E. Taylor, Executive Director  
Jason Pierce, Manager / Watershed & Contract Services  
Blake Alldredge, Water Resource Specialist  
Brenda Scott, Assistant Secretary

3. Pledge of Allegiance and Invocation.

Pledge: President Lewis

Invocation: Leslie Maynard

4. Adopt minutes of October 13, 2016 Trust Board Meeting.

**Leslie Maynard made a motion to approve the October 13, 2016 minutes as written. Seconded by Vice President Muir.** The votes were all Yes. Motion carried.

5. Receive Report from Staff concerning on-going activities of the Trust.

- A. Staff attended the Federal Emergency Management Agency's (FEMA) Annual Meeting of their Cooperating Technical Partners (Regional Authorities, NCTCOG, River Authorities) to discuss the Greenbelt Plan. Specifically, greenbelts left in their natural state will help prevent flooding, dissipate flood energy as it moves across the land, and potentially prevent flooding downstream. The Cooperating Technical Partners meet periodically to discuss flood risk studies and flood insurance maps. Staff presented the Greenbelt Plan specifically as it related to flooding. Town of Flower Mound also presented information about their conservation districts and their low impact developments.
- B. Mr. Taylor gave a report on Lake Ralph Hall progress. Recently, the Court of Appeals gave a resounding kick-back to the Travis County District Court and reversed their previous decision - - saying that Upper Trinity is doing the right things, and backed TCEQ and Upper Trinity in regard to the water rights permit.

6. Financial Matters.

- A. Consider approval of two invoices from Upper Trinity Regional Water District for reimbursement of prior costs incurred by Trust, and authorize payment thereof.

**Leslie Maynard made a motion to approve payment of Invoice No. W1611UTCT in the amount of \$6,595.65 for expenditures in the 4<sup>th</sup> Quarter of FY2016 (July 2016 to September 2016) and Invoice W1701UTCT in the amount of \$5,871.42 for expenditures in the 1<sup>st</sup> Quarter of FY 2017 (October 2016 to December 2016).**  
**Seconded by Lyle Dresher.** The vote was unanimous. Motion carried.

7. Comprehensive Greenbelt Master Plan for Denton County.

Mr. Taylor indicated that the development of the Greenbelt Plan is a historic opportunity and is needed in the County.

A. Staff to Provide Update of the Plan

- Staff made a short overview presentation regarding the Greenbelt Plan. This is a standard presentation that discusses the background for the development of the Plan, population growth and urbanization in Denton County, and why watershed protection is needed in preserving greenbelts.

- Denton County Judge Mary Horn has agreed to form a Coordinating Committee - a group of stakeholders to help guide the implementation, and help keep focus on the Plan and the need for greenbelt preservation until the Plan gets institutionalized in the County and cities. One task for the committee would be to meet with cities to urge adoption of the Plan or parts of the Plan for their respective city.
- Trustee Dresher suggested visiting Canyon Falls Development to see how they have preserved a stream bed and placed a linear trail along the stream.

**B. Discuss Next Steps**

- Three forewords need to be completed: 1) Trust's perspective, 2) the District's perspective, 3) and the County's perspective.
- Hopefully, by the time of the Trust's next meeting, the Plan will be complete and at the County for their adoption.

Trustee Maynard asked Staff to ensure that Little Elm town boundaries are current on the map.

President Lewis discussed that there are two sectors, clearly defined: the urbanized areas and the primary greenbelt opportunities in the rural areas. For both sectors, the education and outreach needs to be effective and that the goals and vision of the Plan match the audience they are presented to. Whether by meetings with municipality's staff or direct mailers to landowners, it is important to notify these different groups that the Plan is available as a resource to assist in the planning and preservation of greenbelts.

**Lyle Dresher made a motion to adopt the Denton County Greenbelt Plan. Seconded by Leslie Maynard.** The vote was all Yes. Motion carried.

**8. Discuss progress concerning activities and goals in Trust's Annual Work Program Guidelines.**

Dr. Dickson left the meeting at 9:55 A.M.

**A. Partners Breakfast held November 9, 2016 in the UTRWD Board Room.**

Staff reported that the Partners Breakfast was a success, with a very good attendance. Many were interested in the Greenbelt Plan - - as a result of the Breakfast, we were connected to the FEMA presentation. Also, several others attended the Breakfast that haven't previously attended (Dixon Water Foundation), including several partner agencies.

**B. Watershed Partner's Annual Invoices.**

Invoices have been sent and several Partners have already renewed. Staff announced that the City of Denton recently became a partner. Also, we have relied on our corporate relationships -- we have several individual partnerships. This is a role that the Trust could take in helping garner some additional individual partnerships. There are brochures available for Trustees to take and hand out about the Partners Program.

9. Discuss and consider approval of proposed Work Program Guidelines for 2017, with any desired changes.

There are two new items in the Work Plan for 2017:

- 1) Story Map website for the Greenbelt Plan – A website that uses GIS data and maps, photos, videos and text to tell a story. The service is hosted by ESRI and through Upper Trinity's subscription, we have the opportunity to develop this website in-house. President Lewis suggested making the GIS files available to developers, engineers, etc. so they may include the identified greenbelt areas with their plans. The DentonCountyGreenbeltPlan.com domain has been helpful in developing the Plan, and can be transitioned to the Story Map website.
- 2) Coordinating Committee – previously discussed.

**President Trent Lewis made a motion to approve the Work Program Guidelines for 2017 as written. Seconded by Shirley Haisler. The vote was unanimous. Motion carried.**

10. Review agenda items, activities and announcements for future Board meetings.

None.

11. Confirm date, time and location of next meeting.

Next scheduled meeting will be May 11, 2017.

12. Visitor Comments.

None.

13. Adjournment.

**Doug Franklin made a motion to adjourn the meeting. Seconded by Vice President Thomas Muir.** The vote was unanimous. Meeting adjourned at 10:20 A.M.

Recorded By:



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Brenda Scott, Executive Secretary  
Upper Trinity Conservation Trust

Certified By:



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Dr. Janet Aune, Secretary / Treasurer  
Upper Trinity Conservation Trust