



# MINUTES

## UPPER TRINITY CONSERVATION TRUST MEETING OF THE BOARD OF TRUSTEES

FEBRUARY 8, 2018

### REGULAR SESSION BOARD MEETING:

1. Call to Order.

The Board of Trustees of the Upper Trinity Conservation Trust convened with Vice President Thomas Muir presiding at 8:35 AM on Thursday, February 8, 2018, in the Board Room of Upper Trinity Regional Water District at 900 N. Kealy, Lewisville, Texas.

2. Roll Call and Certification of Quorum.

The attendance of the Trustees was taken. A quorum was present for the meeting.

**Trustees in Attendance:**

Thomas Muir, Place 6, Vice President  
Shirley Haisler, Place 1  
Doug Franklin, Place 4  
Ken Dickson, Place 8

Janet Aune, Place 2, Secretary/Treasurer  
Leslie Maynard, Place 3  
Robert Harpool, Place 5  
Lyle Dresher, Place 9

**Trustees Absent:**

Trent Lewis, Place 7, President \*

\* Excused Absence

**Staff & Advisors of Upper Trinity Regional Water District in Attendance:**

Thomas E. Taylor, Executive Director  
Jason Pierce, Manager / Customer Contracts & Support Services  
Blake Alldredge, Water Resource Specialist  
Brenda Scott, Assistant Secretary  
Tom Wishard

3. Pledge of Allegiance and Invocation.

Pledge: Vice President Muir

Invocation: Leslie Maynard

4. Adopt minutes of November 9, 2017 Trust Board Meeting.

**Lyle Drescher made a motion to approve the November 9, 2017 minutes as presented. Seconded by Shirley Haisler.** The votes were all Yes, 0 No. Motion carried.

5. Receive Report from Staff concerning on-going activities of the Trust.

Mr. Taylor briefed:

- The North Texas Municipal Water District received their federal permit last week to begin construction of the Lower Bois d'Arc Reservoir in northern Fannin County.
- UTRWD expects a public notice in a few months regarding the permit for Lake Ralph Hall. UTRWD needs to be under construction by late 2019, have the dam completed by about 2022, and have the Lake Ralph Hall filled by 2025.

Jason Pierce briefed:

- President Trent Lewis is absent today, representing the Trust to receive the National Association of Clean Water Agencies Public Information / Education Award for the Greenbelt Plan, in Napa Valley, CA. The Greenbelt Plan was also chosen to receive an award from the American Planning Association, Texas Chapter, Mid-West Section, the Director's Award.
- The Watershed Partners renewals have gone out and should be coming back in soon. The Trust's financial reports were included as part of the District's audits. There were no issues with the audit.

Blake Alldredge reported:

- The Trust will be hosting an Urban Riparian Stream Restoration Training on February 21<sup>st</sup>. The agenda and flyers for the event have been sent out. The event is sponsored by the Texas Water Resources Institute and the AgriLife Center in Dallas –as part of their grant received from the Texas Commission on Environmental Quality.

6. Financial Matters.

- A. Consider approval of two invoices from Upper Trinity Regional Water District for reimbursement of prior costs incurred by Trust, and authorize payment thereof.

**Shirley Haisler made a motion to approve payments of Invoice No. W1711UTCT in the amount of \$7,424.80 for expenditures in the 4<sup>rd</sup> Quarter of FY2017 (July 2017 to September 2017), and Invoice No. W1801UTCT in the amount of \$3,614.55 for expenditures in the 1<sup>st</sup> Quarter of FY2018 (October 2017 to December**

**2017) as presented. Seconded by Lyle Dresher.** The votes were all Yes, 0 No. Motion carried.

7. Comprehensive Greenbelt Master Plan for Denton County.

A. Staff Update

- Copies of the Greenbelt Master Plan Executive Summary have been sent to all cities and water utilities within UTRWD's service area. The cities and utilities were asked to review the Plan and consider adoption by their respective governing bodies - - staff is available to make a presentation if requested.
- Responses have been received from the Town of Bartonville, the City of Justin, the City of Aubrey, the City of Pilot Point and the Town of Little Elm. Positive feedback has been received in the short time since the Plan has been distributed and presentations will be made to the staff or councils of these cities soon.
- The interactive Story Map website for the Greenbelt Plan has been finalized and is being promoted on the Trust's and UTRWD's social media sites and electronic newsletter.
- Mr. Taylor indicates that the District will be working through the Denton County Staff to coordinate all activities related to the Greenbelt Plan. The Coordinating Committee will be coordinated by Denton County.
- In April, Blake Alldredge will be presenting the Greenbelt Plan at the Texas Water Conference in San Antonio. The Texas Water Conference draws water resource professionals from all over Texas.
- Staff submitted an article about the Greenbelt Plan to WEAT (Water Environment Association of Texas), for its quarterly magazine. The magazine will be published in the next couple of months.

B. Discuss Outreach / Social Event Planned for Spring

- Staff proposed dates and locations for the upcoming social event to kick-off the Greenbelt Plan. Trustees decided to host the event on Thursday, May 10<sup>th</sup> from 5:00 p.m. to 7:30 p.m. at the Lantana Golf Club, if available. The goal of this event is to bring together local elected officials and staff members to have the opportunity, in a casual environment, to learn more about the Greenbelt Plan. If this date is no longer available, April 19<sup>th</sup> is the next preferable date.

8. Discuss progress concerning activities and goals in Trust's Annual Work Program Guidelines.

- Jason Pierce indicated the Trust is continuing to inform land owners and other organizations about the work of the Trust. In 2017, the Trust held a workshop at the Dixon Ranch. Staff would like to continue the outreach efforts and building the Trust's partnership using the Greenbelt Plan as a catalyst. It is difficult in an urbanizing county to be able to reach land owners, it will take everyone's help.

For 2018,

- Continue the Watershed Partners Breakfast. In the past, this event was held annually, but now is held every two years. This is the year to host this event again - - usually in November. Staff will coordinate the program with the Trustees.
  - Host a symposium for city and utility staff - - focusing on the Greenbelt Plan and strategies that can be implemented to protect local watersheds. This event would likely be held in September.
  - Continue coordinating with Doug Franklin and Tom Wishard to increase awareness of the Trust in Fannin County.
  - Mr. Taylor suggested finding the appropriate periodical for the County, and having an article published in their name - - for recognition by their peers. Thomas Muir said Texas Municipal League puts out a city and county magazine. It might be a good option. Texas Parks and Wildlife also has a publication.
9. Discuss and consider approval of proposed Work Program Guidelines for 2018, with any desired changes.

Staff recommends approval of the Guidelines.

**Bob Harpool made a motion to approve the 2018 Work Program Guidelines. Seconded by Leslie Maynard.** The votes were all Yes, 0 No. Motion carried.

10. Review agenda items, activities and announcements for future Board meetings.
- Plan the next meeting for April in order to finalize events upcoming in May.
  - Being more proactive involving area organizations.

11. Confirm date, time and location of next meeting.

The next regularly scheduled meeting of the Trust Board will be Thursday, April 12, 2018.

12. Visitor Comments.

None.

13. Adjournment.

Vice President Muir adjourned the meeting at 9:51 A.M.

Recorded By:   
Brenda Scott, Executive Secretary  
Upper Trinity Conservation Trust

Certified By:   
Dr. Janet Aune, Secretary / Treasurer  
Upper Trinity Conservation Trust