

MINUTES

UPPER TRINITY CONSERVATION TRUST BOARD OF TRUSTEES INITIAL MEETING

JUNE 16, 2010

REGULAR SESSION BOARD MEETING

1. Call to Order by Temporary Chair, Kevin Mercer, President of Upper Trinity Regional Water District

The Board of Trustees of the Upper Trinity Conservation Trust convened, with Kevin Mercer, President of Upper Trinity Regional Water District, presiding, at 12:00 Noon on Wednesday, June 15, 2010 at the UTRWD Board Meeting Room, 900 N. Kealy, Lewisville, TX 75057.

President Mercer stated he would be serving as the temporary chair person for the Conservation Trust until the Trustees elected Officers.

In order for everyone to get acquainted, Mercer moved to Item No. 8.

8. The Trustees - - A brief discussion by each Trustee about their background and personal interests.

Each Trustee introduced their self and gave a brief statement about their background and personal interests.

2. Roll Call

The attendance of the Board of Trustees was taken.

Trustees in Attendance:

Janet Aune, Place 2
Bruce Arledge, Place 3
Jerry Lane, Place 4
Owen Yost, Place 5
Thomas Muir, Place 6
Trent Lewis, Place 7
Ken Dickson, Place 8
Don Hill, Place 9

Trustees Absent:

Linda Williams, Place 1 *

*Excused Absence

Staff & Advisors of Upper Trinity Regional Water District in Attendance:

Kevin Mercer, President of Upper Trinity Regional Water District
Thomas E. Taylor, Executive Director
Jean Campbell, Chair, Watershed Protection Committee
Tim Fisher, Member, Watershed Protection and Water Supply Committees
John F. Boyle, Jr., General Counsel
Jason Pierce, Manager, Contract Services,
Nancy Tam, Assistant to Executive Director
Brenda Scott, Sr. Executive Secretary

3. Certification of quorum and confirmation that notice of the meeting was duly posted pursuant to Texas Government Code, Chapter 551.

A quorum was present for the meeting. Notice of this meeting was posted on June 11, 2010 at the Upper Trinity office, and with the Denton County Clerk's office.

4. Pledge of Allegiance and Invocation

Kevin Mercer led the Pledge of Allegiance.

Trent Lewis led the invocation

5. Overview and discussion of the Trust and its role in the overall mission of Upper Trinity Regional Water District (the "District").
 - A. Thomas E. Taylor, Executive Director of the District, provided a short briefing regarding Upper Trinity and the various watershed protection programs authorized by the District's Board.
 - B. Kevin Mercer, President of the District, provided comments on behalf of the District's Board to the newly created Trust. President Mercer emphasized the need to preserve and protect the watershed - - the opportunity is ripe. He closed by stating the scope and extent of the Trust's success will be largely up to the Board's creativity and diligence in pursuing the mission.
 - C. Jean Campbell, Chair of the Watershed Protection Committee for the District made brief remarks regarding Committee's on-going activities; and, discussed the important role the new Trust will play in helping the Committee carry out its goals of protecting local watersheds.

Watershed Protection Committee member Tim Fisher added that the Trust should focus on acquiring and securing riparian areas, whether by voluntary restrictions and easements, through donations, or through acquisition by grant funds. Cities should be encouraged to step into roles more on the regulatory side - - not allowing construction in the flood plain.

After the overview and discussion of the role of the Trust, Mr. Boyle reported to the Board that Upper Trinity's Board took the necessary action to create the Upper Trinity Conservation Trust. The Certificate of Formation was sent to the Secretary of State's office, as required. However, preclearance from the Banking Commission was needed, for use of the word "Trust" in the name.

Mr. Boyle recommended that the Board not take any action on oaths, approval of the bylaws, setting terms, or electing officers until the proper approval is received from the State. However, Mr. Boyle stated that general discussions were okay. Because of the report from Mr. Boyle, President Mercer tabled Agenda Item Nos. 6 – 10 until the next meeting.

6. Oath of Office for Trustees

Tabled until July 14, 2010.

7. Conduct drawing to determine initial terms of office for Trustees in Places 4 through 9 (one, two and three-year terms).

Tabled until July 14, 2010.

9. Discuss election of Officers and appoint a Nominating Committee.

A Nominating Committee was selected to nominate a slate of Officers for the Board's consideration at its July 14, 2010 meeting. Committee members are:

- Ken Dickson
- Janet Aune
- Tom Taylor to assist.

10. Consider adoption of proposed Bylaws for the Trust.

Tabled until July 14, 2010.

11. Discussion was held regarding possible tours of the District's service areas, about the respective watersheds, about the District's key facilities - - and, other ideas for the Trustees to gain understanding and insight to the mission of the Trust.

Jason Pierce, primary District staff liaison, provided to the Trust a presentation on the District's existing and planned water and wastewater facilities, as well as a map of the local watersheds. District staff will be happy to provide a tour of these facilities to the Board. The Board also discussed the possibility of touring the local watersheds to gain a better understanding, and to find areas the Board may want to focus its efforts in acquiring riparian areas. Considerable interest expressed in arranging a helicopter tour of the watershed for early fall.

12. Discussion about preferred meeting times for the Board of Trustees, and set the time for the next meeting of the Board.

The Board discussed a convenient day and time to hold its regular monthly meetings. By consensus, the Board expressed preference for the second Thursday of each month at 8:30 A.M. However, since the Trustees are invited to attend the annual Members Breakfast on Wednesday, July 14 at 8:30 A.M., it was agreed that the next meeting of the Board will be held immediately following the Breakfast. The Board also discussed the possibility of meeting less frequently once the Trust is in full operation.

13. Other Discussion Items:

- A. The provision of support services by Upper Trinity Regional Water District.

The District has agreed to provide staff support until the Trust is prepared to support its own staff.

- B. Preparation and adoption of Budget for FY2011.

The Board discussed the need to prepare an annual budget. It was determined that the Board would consider the need for a budget at its July meeting.

- C. About participation in the Annual Members Breakfast Meeting on July 14.

The Board was invited to the Breakfast, and all expressed a desire to attend.

- D. Questions and Answers about the District, about the Trust, and about future activities.

None.

- E. Visitor Comments.

None.

14. Adjournment

The meeting was adjourned by Kevin Mercer at 2:10 P.M.

Recorded By:


Brenda Scott, Sr. Executive Secretary

Certified By:


Thomas E. Taylor, Executive Director
Upper Trinity Regional Water District

Any item on this posted agenda may be discussed in Executive Session as long as it is within one of the permitted categories under Sections 551.071 – 551.076 and Section 551.087 of the Texas Government Code.

The meeting location is wheelchair accessible and handicap parking spaces are available.