



# MINUTES

## UPPER TRINITY CONSERVATION TRUST MEETING OF THE BOARD OF TRUSTEES

March 20, 2014

### **REGULAR SESSION BOARD MEETING:**

1. Call to Order.

The Board of Trustees of the Upper Trinity Conservation Trust convened with Vice President Thomas Muir presiding at 8:37 AM on Thursday, March 20, 2014 in the Board Room of Upper Trinity Regional Water District at 900 N. Kealy, Lewisville, Texas.

2. Roll Call and Certification of Quorum.

The attendance of the Trustees was taken. A quorum was present for the meeting.

**Trustees in Attendance:**

Thomas Muir, Place 6, Vice President  
Shirley Haisler, Place 1  
Ken Dickson, Place 8

Janet Aune, Place 2, Secretary/Treasurer  
Robert Harpool, Place 5  
Lyle Dresher, Place 9

**Trustees Absent:**

Trent Lewis, Place 7, President

Doug Franklin, Place 4

**Vacant:**

Place 3

**Staff & Advisors of Upper Trinity Regional Water District in Attendance:**

Jason Pierce, Manager / Watershed & Contract Services  
Brenda Scott, Sr. Executive Secretary

3. Pledge of Allegiance and Invocation.

Jason Pierce led the Pledge of Allegiance. Thomas Muir provided the Invocation.

4. Adopt minutes of October 10, 2013 Trust Board Meeting.

**Janet Aune made a motion to approve the October 10, 2013 minutes. Seconded by Lyle Dresher.** The votes were unanimous. Motion carried.

5. Receive report from Staff concerning on-going activities of the Trust.

Jason Pierce thanked Trustees for their attendance at the meeting.

- The Trust's financial records are incorporated into the financial records of Upper Trinity Regional Water District. UTRWD recently completed its annual audit, which was accepted by the UTRWD Board of Directors on March 6, 2014. The Trust began FY 2013 with approximately \$15,700 in the Trust account. At year end, the account balance was approximately \$46,000. Because of the large carry-over, the annual funding amount from UTRWD was reduced for FY 2014.
- UTRWD recently received the National Environmental Award presented by the NACWA (National Association of Clean Water Agencies). This award is in recognition of UTRWD's efforts in water quality protection as well as water conservation.

Vice President Muir reported several Trustees and a staff member attended the AgriLife Small-Landowner's Meeting, which had a good turnout.

6. Consider approval of invoices from Upper Trinity Regional Water District for reimbursement of prior costs incurred by Trust, and authorize payment thereof.

The financial statements of expenditures were reviewed and discussed.

4<sup>th</sup> Quarter of FY2013 (July 2013 - September 2013) Invoice No. W1311UTCT \$4,519.52; and,  
1<sup>st</sup> Quarter of FY2014 (October 2013 - December 2013) Invoice No. W1401UTCT \$1,896.16.

Trustees discussed the invoices. Fourth quarter expenses included staff time and expenses related to the symposium held in September 2013. First quarter expenses were mainly for staff time. Staff recommended approval of both invoices.

**Lyle Dresher made a motion to authorize payment of invoices as presented in the packet -- totaling \$6,415.68. Seconded by Shirley Haisler.** The votes were all yes. Motion carried.

7. Discuss progress concerning activities and goals in the Trust's 2013 Annual Work Program.

- December Fundraiser. The Hops for Habitat fundraiser held in December in cooperation with Connemara Conservancy experienced inclement weather and was not well attended. To improve attendance, the Trustees suggested that the fundraiser next year occur in early fall.
- Pasture Management Workshop. The Trust sponsored the Texas AgriLife Warm Season Pasture Management & Improvement Workshop in Denton on March 4. Approximately 45 landowners attended the workshop, as well as four Trustees. The speaker from the Nobles Foundation discussed various planting methods, forage types, fertilization practices and pasture management techniques. The Trust made a short presentation. Dr. Aune also provided a landowner's perspective on the topics presented and to the other Trustees who attended the workshop.
- The Symposium Workshop was held on September 26, 2013 with good attendance. The theme was "*Water Quality - - Creating Value in Your Local Community.*"

- Trinity Waters, an organization focusing on water quality education and public outreach throughout the entire Trinity Basin, is interested in partnering with the Trust to host a landowner workshop in the fall of 2014. Other potential partners in the workshop include the Dixon Water Foundation and Texas AgriLife. Topics, speakers and other details are being discussed. Staff will keep the Board informed as we move forward.

8. Discuss and consider approval of proposed Work Program Guideline for 2014, which includes the county-wide greenbelt plan. Staff recommends approval of the 2014 Work Program Guidelines.

Trustees reviewed and discussed the proposed 2014 Work Program Guideline, which includes a new item regarding the preparation of a county-wide greenbelt plan. Trustees emphasized the need to identify three or four items to focus its efforts on over the next four to six months. Staff recommended approval of the 2014 Work Program Guidelines.

**Lyle Dresher made a motion to approve the 2014 Work Program Guidelines. Seconded by Janet Aune.** The votes were all Yes. Motion carried.

9. Consider approval of amendments to the FY 2014 budget.

This item was included in the agenda in error. No action was taken by the Trustees.

10. Review agenda items, activities and announcements for future Board meetings.

None.

11. Confirm date, time and location of next meeting.

If we continue on a 2-month schedule, the next scheduled meeting would be Thursday, May 8, 2014.

12. Visitor comments.

None.

13. Adjournment.

**Dr. Aune made a motion to adjourn.** Seconded by Shirley Haisler. The votes were all yes. Meeting adjourned at 10:28 A.M.

Recorded By:

  
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Brenda Scott, Asst. Secretary  
Upper Trinity Conservation Trust

Certified By:

  
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Dr. Janet Aune, Secretary / Treasurer  
Upper Trinity Conservation Trust