



MINUTES

UPPER TRINITY CONSERVATION TRUST MEETING OF THE BOARD OF TRUSTEES

NOVEMBER 10 2010

REGULAR SESSION BOARD MEETING:

1. Call to Order.

The Board of Trustees of the Upper Trinity Conservation Trust convened with President Trent Lewis presiding, at 12:05 P.M. on Wednesday, November 10, 2010 in the Board Room of Upper Trinity Regional Water District at 900 N. Kealy, Lewisville, Texas.

2. Roll Call and Certification of Quorum.

The attendance of the Trustees was taken. A quorum was present for the meeting.

Trustees in Attendance:

Linda Williams, Place 1
Owen Yost, Place 5
Trent Lewis, Place 7
Don Hill, Place 9

Janet Aune, Place 2
Thomas Muir, Place 6
Ken Dickson, Place 8

Trustees Absent:

Bruce Arledge, Place 3

Jerry Lane, Place 4

Staff & Advisors of Upper Trinity Regional Water District in Attendance:

Thomas E. Taylor, Executive Director
Jason Pierce, Manager / Contract Services
Nancy Tam, Assistant to Executive Director
Brenda Scott, Sr. Executive Secretary
Special Guest - - Todd Votteler, Executive Director Emeritus, Guadalupe-Blanco River Trust

3. Pledge of Allegiance and Invocation.

Thomas E. Taylor led the Pledge of Allegiance.

Trent Lewis provided the Invocation.

4. Adopt minutes of October 14, 2010 Board Meeting.

Janet Aune made a motion to approve the minutes of the October 14, 2010 Trustee meeting. Seconded by Ken Dickson. The votes were unanimous. Motion carried.

5. Receive briefing from Mr. Todd Votteler, regarding the establishment and on-going activities of the Guadalupe - Blanco River Trust.

Mr. Todd H. Votteler, Ph.D., Executive Director Emeritus of the Guadalupe – Blanco River Trust gave an informative presentation to Trustees (attached) regarding “*Some Thoughts on How New Land Trusts Can Being Their Work.*” The topics discussed included strategic planning, training, and partnerships. A question and answer session followed.

6. Consider adoption of official seal for the Upper Trinity Conservation Trust.

Tom Taylor presented a rendering of the Trust seal prepared by the manufacturer. The seal includes the Trusts logo and the “Texas” styled as requested by the Board.

Thomas Muir made a motion to adopt the seal as presented. Seconded by Linda Williams. The votes were unanimous. Motion carried.

7. Discuss and take appropriate action regarding a policy for Business Transactions Involving Potential Conflict of Interest for Trustees and Employees of the Trust.

A policy of this type is a required part of the Internal Revenue Service filing to finalize the Trust’s tax exempt status. **Trent Lewis made a motion to accept the policy subject to any administrative changes needed.** Seconded by Janet Aune. The votes were unanimous. Motion carried.

8. Confirm Date, Time and Location of next Meeting.

The next meeting of the Trust will be held on Thursday, December 9, 2010 at 8:30 A.M. in the Board Room of Upper Trinity Regional Water District.

9. Review future agenda items.

The Board discussed the following as topics for future Board meetings:

- Continued discussion on suggestions for a mission statement.
- Strategic Planning
- Suggested activities for Trustees
- Work Program suggestions.

10. Visitor Comments.

None.

11. Adjournment.

Trent Lewis made a motion to adjourn the meeting. Seconded by Janet Aune. The meeting was adjourned at 2:15 P.M.

Recorded By:



Brenda Scott, Asst. Secretary
Upper Trinity Conservation Trust

Certified By:



Linda Williams, Secretary / Treasurer
Upper Trinity Conservation Trust